

Attached is the information regarding amending the articles of incorporation of a Florida not for profit corporation.

The articles of incorporation can be amended by filing articles of amendment with the Division of Corporations. The articles of amendment must be prepared in compliance with section 617.1006, Florida Statutes, and filed in accordance with section 617.01201, Florida Statutes.

For your convenience, attached is a sample form for articles of amendment. Additional sheets may be attached as required. Pursuant to section 617.01201, Florida Statutes, the document must be typed or printed and must be legible.

Pursuant to section 617.0123, Florida Statutes, a delayed effective date may be specified but may not be later than the 90th day after the date on which the document is filed.

If the registered agent is changed in the amendment, the new agent must sign accepting the appointment and must state that he or she is familiar with and accepts the obligations of the position.

The filing fee for the articles of amendment is \$35. Certified copies of the amendment are \$8.75 each (plus \$1 per page for each page over 8, not to exceed a maximum of \$52.50). Submit one check for the correct amount made payable to the Department of State. Please include a cover letter containing your telephone number and return address.

Any further inquiries on this matter should be directed to the Amendment Section by calling (850) 245-6050 or by writing: Amendment Section, Division of Corporations, P. O. Box 6327, Tallahassee, FL 32314.

NOTE: THIS FORM FOR FILING ARTICLES OF AMENDMENT IS BASIC. EACH CORPORATION IS A SEPARATE ENTITY AND AS SUCH HAS SPECIFIC GOALS, NEEDS AND REQUIREMENTS. ADDITIONAL SHEETS MAY BE ATTACHED AS REQUIRED.

THE DIVISION OF CORPORATIONS RECOMMENDS THAT CORPORATE DOCUMENTS BE REVIEWED BY YOUR LEGAL COUNSEL. THE DIVISION IS A FILING AGENCY AND AS SUCH DOES NOT RENDER ANY LEGAL, ACCOUNTING OR TAX ADVICE. THE PROFESSIONAL ADVICE OF YOUR LEGAL COUNSEL TO ASCERTAIN EXACT COMPLIANCE WITH ALL STATUTORY REQUIREMENTS IS STRONGLY RECOMMENDED.

ARTICLES OF AMENDMENT
to
ARTICLES OF INCORPORATION
of

(present name)

(Document Number of Corporation (If known))

Pursuant to the provisions of section 617.1006, Florida Statutes, the undersigned Florida nonprofit corporation adopts the following articles of amendment to its articles of incorporation.

FIRST: Amendment(s) adopted: (INDICATE ARTICLE NUMBER (S) BEING AMENDED, ADDED OR DELETED.)

SECOND: The date of adoption of the amendment(s) was: _____

THIRD: Adoption of Amendment (CHECK ONE)

- The amendment(s) was(were) adopted by the members and the number of votes cast for the amendment was sufficient for approval.
- There are no members or members entitled to vote on the amendment. The amendment(s) was(were) adopted by the board of directors.

Signature of Chairman, Vice Chairman, President or other officer

Typed or printed name

Title

Date